

**Job Title: Child Protection Specialist**  
**Location: COERR Foundation Kanchanaburi**

**COERR** (Catholic Office for Emergency Relief and Refugees), a Thai NGO providing humanitarian assistance to refugees at the Thai-Burma border is urgently seeking a **CHILD PROTECTION SPECIALIST** to:

**Key Responsibilities:**

**1. Training and Capacity Building**

- Develop and implement standardized training programs for staff and community members on all relevant child protection topics.
- Collaborate with the team to plan and execute training sessions according to the established training plan, including tracking the number of sessions, participants, and post-training evaluations.
- Record and analyze training outcomes to improve future programs, ensuring that all training activities meet the set objectives.
- Report training results to the field team and supervisor in a systematic and comprehensive manner.

**2. Case Management**

- Manage child protection cases by ensuring that children are referred to appropriate services within the community and to government agencies when necessary.
- Facilitate internal and external Case Conferences to discuss complex cases and ensure appropriate follow-up actions.

**3. Field Operations in Refugee Camps**

- Carry out field operations in assigned camps according to established guidelines and requirements.
- Conduct training on CPRS (Child Protection Reporting System) and evaluate staff knowledge to ensure increased understanding of the system.
- Organize and implement child protection awareness campaigns in alignment with local issues and current child protection concerns.
- Ensure that CPC/F (Community Protection Committees/Focal Points) understand their roles and responsibilities, represent the community, and provide input on child protection issues during planning meetings.
- Facilitate regular CPC/F meetings, ensuring that meeting agendas are clear, outcomes are documented, and follow-up actions are tracked.

**4. External Coordination and Communication**

- Participate in meetings and seminars with external stakeholders, including UNHCR, MOI, NGOs, and CBOs, to discuss and present child protection issues in the area.
- Analyze the child protection situation in the field and report findings to management to inform project planning and response strategies.
- Collaborate with governmental and non-governmental partners to strengthen child protection initiatives within the community.

**5. Policy and Legal Compliance**

- Adhere to all child protection policies, legal frameworks, and organizational codes of conduct, ensuring that the organization's child protection principles are implemented in all activities.
- Submit regular reports on activities and case progress, ensuring compliance with reporting deadlines

## 6. Meetings and Reporting

- Attend and contribute to Team Management and Field Monthly Meetings, presenting updates on child protection activities.
- Receive and manage case referrals from both internal and external sources, working closely with the team to ensure timely and effective responses.
- Hold regular discussions with key partners to maintain strong relationships and foster a collaborative working environment.
- Present child protection issues and updates during PWG (Protection Working Group) meetings, following the planned agenda and ensuring ongoing alignment with strategic goals.
- Plan and conduct regular meetings with UNHCR staff regarding CPRS to strengthen the child protection reporting system.

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### Qualifications:

- a) A minimum of a Bachelor's degree in social work, child psychology, child development, or a related field in social work and child protection.
- b) Proven experience in case management.
- c) Strong understanding of refugee camp environments, including cultural norms and practices.
- d) Willingness and availability to travel and work across all nine refugee camps along the Thai-Burma border.
- e) Demonstrated ability to provide and facilitate training for Social Workers.
- f) Proficiency in Karen, Karenni, or Burmese languages is highly advantageous.
- g) Social Work license/certification (e.g., ผู้ประกอบวิชาชีพสังคมสงเคราะห์รับอนุญาต or พนักงานเจ้าหน้าที่คุ้มครองเด็กตาม พรบคุ้มครองเด็ก) will be a distinct advantage.

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**All applications will be treated confidentially and not returned. Please submit your application letter, CV, a recent photograph, and supporting documents by 15 January 2025 to Khun Benjawan @Email: [Benjawan@coerr.org](mailto:Benjawan@coerr.org)**

**Only short-listed candidates will be notified for an interview**